



District Court of Guam

4TH FLOOR, U.S. COURTHOUSE
520 WEST SOLEDAD AVENUE
HAGÁTÑA, GUAM 96910

CHAMBER OF
Frances M. Tydingco-Gatewood
Chief Judge

TEL: (671) 473-9200
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MEMORANDUM

To: Rodney J. Jacob, President
Guam Bar Association

From: Chief Judge Frances M. Tydingco-Gatewood *CJ FMTG*

Date: January 5, 2007

Re: Launching of our new "e-Filing: I Chalan-mu Halom," which means, "your way in" to the District Court of Guam

The District Court of Guam is pleased to announce the availability of electronic noticing and service to the Bar, effective January 5, 2007. Interested parties may now apply by submitting a completed and signed copy of the attached "Consent To Electronic Service" form to the District Court Clerk's Office.

In addition to the completed consent form, users must have an active PACER account, reliable access to the internet with the free Acrobat Reader™ plug-in installed in their browser, and reliable email service.

A user accesses court information via the court's internet sites. A PACER login is required in addition to the id and password issued by the court. To register for PACER, a user must complete the online form or submit a registration form, available on the PACER web site at (<http://pacer.psc.uscourts.gov>).

Submission to the court of a completed and signed "Consent to Electronic Service" registration form by a user shall constitute:

- a. consent to receive notice electronically and waiver of the right to receive notice by first class mail pursuant to Federal Rule of Civil Procedure 5(b)(2)(D), Federal Rule of Criminal Procedure 49, and Federal Rule of Bankruptcy Procedure 7005; and
- b. consent to electronic service and waiver of the right to service by personal service or first class mail pursuant to Federal Rule of Civil Procedure 5(b)(2)(D) and Federal Rule Bankruptcy Procedure 7005, except with regard to service of a summons and complaint under Federal Rule of Bankruptcy

Procedure 7004 or Federal Rule Civil Procedure 4 and service of a motion in a contested matter under Federal Rule Bankruptcy Procedure 9014. Waiver of service and notice by first class mail applies to notice of the entry of an order or judgment under Federal Rule Bankruptcy Procedure 9022 or Federal Rule Civil Procedure 77(d). Pursuant to Federal Rule Civil Procedure 6(e), Federal Rule Criminal Procedure 45(c), and Federal Rule Bankruptcy Procedure 9006(f), the three additional days allowed for responding to service by mail shall also apply to electronic service.

Notice by electronic means is complete as set forth in the *Administrative Procedures for the Electronic Filing, Signing, Verifying, and Serving of Civil and Criminal Documents*, and the *Administrative Procedures for the Electronic Filing, Signing, Verifying, and Serving of Bankruptcy Documents* ("Administrative Procedures"), notwithstanding Federal Rule of Bankruptcy Procedure 9036.

The consent shall apply in all cases in which the consenting entity is a party or counsel and is effective upon activation of the user's login and password in the Court's CM/ECF live database. The entity may withdraw the consent to electronic service by giving notice of not less than 30 days to the Court and all parties in matters in which the entity is a party.

Please contact Charles White, Information Systems Manager, at (671) 473-9125, or Judith Hattori, Law Clerk, at (671) 473-9164.

enclosure

District Court of Guam
ELECTRONIC CASE FILING SYSTEM
CONSENT TO ELECTRONIC SERVICE

By signing and submitting this consent form, the undersigned agrees to abide by the following rules:

1. This signed form constitutes: (1) consent to receive notice electronically and waiver of the right to receive notice by first class mail pursuant to Federal Rule of Civil Procedure 5(b)(2)(D), Federal Rule of Criminal Procedure 49, and Federal Rule of Bankruptcy Procedure 7005; (2) consent to electronic service and waiver of the right to service by personal service or first class mail pursuant to Federal Rule of Civil Procedure 5(b)(2)(D) and Federal Rule of Bankruptcy Procedure 7005, except with regard to service of a summons and complaint. Waiver of service and notice by first class mail applies to notice of the entry of an order or judgment. Notice by electronic means is complete as set forth in the *Administrative Procedures for the Electronic Filing, Signing, Verifying, and Serving of Civil and Criminal Documents*, and the *Administrative Procedures for the Electronic Filing, Signing, Verifying, and Serving of Bankruptcy Documents* ("Administrative Procedures"), notwithstanding Federal Rule of Bankruptcy Procedure 9036.
2. A user accesses court information via the court's Internet site or through the Public Access to Court Electronic Records (PACER) Service Center. Although the court manages the procedures for electronic filing, all electronic public access to case file documents occurs through PACER. A PACER login is required, in addition to, the password issued by the court. To register for PACER, a user must complete the online form or submit a registration form, available on the PACER web site (<http://pacer.psc.uscourts.gov>).

Please return to: District Court of Guam
4th Floor, U.S. Courthouse
Attn: ECF Attorney Registration
520 W. Soledad Ave.
Hagatna, GU 96910

First/Middle/Last Name:	
Last Four Digits of SSN:	Attorney Bar # and State:
Firm Name and Address:	Voice Phone Number:
	FAX Phone Number:
Internet Email Address:	Additional Email Address:

Please specify which division you are registering in:

☐ Both ☐ Bankruptcy ☐ Civil/Criminal

Date

Attorney/Participant Signature

More on back.



Your login and password will be sent to you by the Office of the Clerk by regular, first-class mail. If you prefer to have your login/password sent to an address other than the one listed on page one of this form, please write the address in the space provided below:

Firm Address:

Court Use Only:

	Date	Initials
Training <input type="checkbox"/> Completed <input type="checkbox"/> Waived		
Login and Password Assigned		
test e-mail sent		
reply returned		
login sent to user		